

Work Processes for Electrician

# 1	Preliminary work	400
# 2	Installation of Fixtures and Utilization Equipment	1200
# 3	Installation of Boxes, Fixtures and Wiring Devices	600
# 4	Installation of NM, NMB, MC, AC and Flex Cable	900
# 5	Installation of Raceways and Conductors	2000
# 6	Installation of Switchgear, Transformers, Feeders, Metering Equipment	1200
# 7	Installation of Motors and Controls	900
# 8	Installation of Voice, Data, Security and Signal Systems, Fire Alarm	400
# 9	Troubleshooting Electrical Circuits and Equipment	400

Work Processes for Heating & AC Installer/Service

# 1	Preliminary work, Introduction to Tools and Equipment	200
# 2	Brazing copper, Installing PVC lines	500
# 3	Troubleshooting Electrical Circuits/Refrigeration Systems. / Heating Equipment	2000
# 4	Installation of Ductwork, Insulation, Air Distribution Equipment	800
# 5	Installation of HVAC Equipment	2000
# 6	System Access, Recovery, Evacuation, Charging, Leak Detection	2000
# 7	Air Filtration, Distribution, Air Quality Systems	500

Work Processes for Plumber

# 1	Preliminary Introduction to Tools and Equipment	400
# 2	Installation of PVC Pipes and Fittings	1600
# 3	Installation of Cast Iron Pipes, Sanitary Piping, Drains	400
# 4	Installation of CPVC Pipe	1500
# 5	Installation of Copper Pipe and Fittings	1000
# 6	Installation of Fixtures, Faucets, etc	1500
# 7	Installation of Gas Pipes (Galvanized, Screwed, Flex, etc.)	200
# 8	Troubleshooting Pumps, Drain Cleaning, Repair Existing Plumbing	1400

Work Processes for Residential Carpenter

# 1	Foundations, First and Upper Floors	400
# 2	Wall Systems	600
# 3	Structural Framing, Columns, Beams, Strapping	600
# 4	Roof Systems	600
# 5	External Trim and Skin Systems	400
# 6	Stair Systems	200
# 7	Internal Millwork and Trim Carpentry	400
# 8	Layout and Instrumentation	200
# 9	Miscellaneous	600



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Contact: Gina Hill
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Justin MacDougall
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Santa Fe Community College
Charles R. Perry Construction Institute
352-395-5251
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Apprenticeship Jurisdictional Area
Alachua, Bradford, Clay, Columbia,
Gilchrist, Levy, Marion, Putnam
and Union Counties

Apprentice Monthly Work Record

DATE	1	2	3	4	5	6	7	8	9	Total
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2 nd										
3 rd										
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29 th										
30 th										
31 st										
Total										

Record of Hours Verified by Authorized Company Representative
 (Apprentice must not verify their own hours)

Authorized Representative Name _____

Title _____

Signature _____

Apprentice Name

Employer

Month _____ Year _____

My hours have been reported accurately and I have read the appraisal report.

Apprentice Signature _____

Performance Appraisal Report

(To be completed by Supervisor or Authorized Representative of the Company)

Rate Apprentice's Performance in the past month:

- _____ 1 – Below Average
- _____ 2 – Average
- _____ 3 – Above Average

Appraiser Name(Please print)

Signature _____

Comments and Suggestions (if any)

Apprenticeship Coordinator: Justin MacDougall
 (352-395-5251)

Signature _____

Submit Card by 15th of the following month to:

OJT@bancof.com

SFC – Charles R. Perry Construction Institute
 (your instructor, Justin, or Dropbox in the front)